

Policy

TITLE - DECLARATION OF INTERESTS

POLICY STATEMENT

All Directors and those seeking election as Directors, shall declare any interest that may influence the performance of their role as a director.

Rationale

Conflicts of interest can be of two types:

1. Pecuniary Interest

Is an interest that a person may have in a matter because of a possibility of a reasonable financial gain or loss to them or another person with whom they are associated. It could include a spouse, de facto partner or a relative.

2. Non-Pecuniary Interest

Is a private or personal interest, which a person may have and does not relate to money, for example, a friendship, family relationship, membership of a club, sporting or community group and the like where a financial gain or loss is not involved.

A conflict of interest could arise where:

- A personal interest could lead a person to be influenced in the way they carry out your decisions;
- A personal interest that could lead a fair person to think a person could be influenced in the way they carry out their decisions; and/or
- A person has knowledge that a family member, relative, friend, associate or anybody else close to that person has an interest that could lead to them being influenced, or a fair person to think they could be influenced, in the way decisions are carried out.

Procedural statement (where relevant)

Directors shall complete a Declaration of Interest regarding any pecuniary or personal interest, bias, allegiance or obligation which could influence or may be perceived to influence their decisions.

In addition, , **nominees for the position of Director** of the Board are required to complete a Declaration of Interest Statement as part of nominating, to promote transparency and to protect confidence. This declaration will be publicly available prior to the Annual General Meeting.

Declarations are to be also sought as to any conflict of interest associated with the agenda of all meetings of the Board or one of its Committees.

Key Dates

Date originated	May 2009
Date of last review	9 December 2019
Date of next planned review	January 2022

Responsible person/committee

Strategic Planning and Governance Committee

DECLARATION OF INTERESTS

I _____, declare that to the best of my knowledge:
[Please print full name]

I have no proprietary, financial or other personal interest of any nature or kind in any product, service and/or company that currently has any dealings with the Sydney Mechanics' School of Arts, except the following:

I have no past or present involvement or allegiance as a volunteer, manager, board member or employee with any "community", educational or "not for profit" organisation that currently has or in anticipates having any dealings with the Sydney Mechanics' School of Arts that could give rise to a conflict of interest, except the following:

I have no past or present financial interest, board or management appointment, past or present employment or consulting position or other involvement of any nature or kind related to any organisation that has any dealings with the Sydney Mechanics' School of Arts that could that could lead to a fair person thinking that I could be influenced, in the way I carry out decisions, except the following:

I do not have any relatives in the employ of, or having any financial, management or governance interest in any contracts, consultancies, grants or any dealings whatsoever with the Sydney Mechanics School of Arts, except the following:

I do not have any personal bias, obligation, allegiance or loyalty which may in that could lead to me to being influenced, or a fair person to think that I could be influenced, in a way that I carry out decisions as a Director of the Sydney Mechanics School of Arts, except the following:

I agree:

- to not participate in any discussions or decision making process should any matters for discussion or decision appear to compromise me or raise actual or potential conflicts;
- To update this disclosure during the entire period of my involvement;
- To comply with conditions or restrictions adopted by the SMSA to manage, reduce, or eliminate actual or potential conflicts of interest.

Signature